



Director Application Packet 2019-2020 Season

Thank you for your interest in directing for Theatre Knoxville Downtown (TKD). The purpose of this packet is to outline the director selection process, as well as clarify TKD's director selection criteria. The first selections go to the Board of Directors and occasionally, shows may be offered to directors who have worked well with us in the past, but the latter is not always the case as we have worked with lots of wonderful directors. If you have any questions, please do not hesitate to contact TKD– we will be glad to answer any question that you might have concerning this process.

Application Process

For priority consideration, complete a Director's Application and submit it to the Board of Directors of TKD. ***The deadline for submissions for the 2019-20 season is May 17, 2019***– although earlier submissions are appreciated and encouraged!

TKD will accept late submissions, but cannot guarantee that they will be considered for production during the upcoming calendar season. TKD's production calendar, for most regular season productions begins in late July and runs through June of the following calendar year.

To be considered to direct for TKD, with a specific play in mind, turn in a completed Director's Application Packet, which should include the following:

- A cover letter providing a brief introduction as well as contact information for 2-3 references.
- A copy of your theatrical resume, highlighting directorial experience.
- A completed Director's Application Form.

To be considered to direct for TKD for future seasons, please submit the following:

- A cover letter providing a brief introduction as well as contact information for 2-3 references.
 - A copy of your theatrical resume, highlighting directorial experience.
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How to Submit Your Packet

All materials must be submitted by May 17, 2019 for 2019-2020 Season consideration.

Submit your completed packet by one of the following three methods:

U.S Mail

Theatre Knoxville Downtown
319 N. Gay St
Knoxville, TN 37917

***Drop—off – at our old location through the mail slot**

319 N. Gay St
Knoxville, TN 37917

Any submissions dropped off at the theatre must be in a sealed envelope

E-mail (Please put "Director Submission" in the subject line):

webmaster@theatreknoxville.com

For questions:

Phone (TKD Message Line)

(865) 544-1999

Website

www.theatreknoxville.com



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Selection Criteria

The TKD Board of Directors will make its decision regarding submissions based on the following criteria:

Director's theatrical experience

Like most community theaters, TKD is funded primarily by ticket sales, and every play that TKD produces is a financial risk. Thus, we must take into consideration a potential director's previous production experience, such as directing, assistant directing, and stage managing. If you are a potential director with no previous directing or production staff experience, please consider gaining more experience before tackling a production of your own. Directing is not a skill you want to learn on the fly. TKD is always looking for volunteers to assist backstage with our productions.

Director's experience working with TKD

The more prior experience that you have working with TKD, the more familiar you will be with our facility, infrastructure, policies and resources. Each community theatre has its own way of doing things, and each stage has its own unique spatial and technical quirks. Familiarity with TKD greatly increases your chances of producing a successful show. Furthermore, a director who is a familiar face to the TKD patrons is more likely to attract potential production staff and actors rather than a director who is unfamiliar.

Director's "people skills"

TKD is a 100% volunteer operated organization. Folks volunteer to participate in TKD productions because they love theatre and because it is just plain fun to do so. No matter how brilliant your vision, your ability to work with people will determine whether or not those volunteers return to us in the future.

The Director's Application Form

The Director's Application Form is your chance to "sell" your vision of the play to TKD. The level of preparation, organization and thought that goes into your proposal could be seen as indicative of how you might run a production as well.



Director Application Form 2019-2020 Season

Name:	
Address:	
Email Address:	
Primary Phone:	Secondary Phone:

2019-2020 Season Shows

(Please select those you are interested in from those below)

"Double Wide, Texas" August 2019		"Of Good Stock" April 2020	
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Director Questionnaire

Please provide a brief narrative of your theatrical background and training:

Please provide a brief narrative of your prior TKD experience or interest:



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Show Proposal

Please outline your directing style and technique as well as your concept for *each show of interest*. Be sure to include any thoughts regarding set design, lighting design, props and costumes, etc. This is your chance to sell yourself and your vision to our board, as stated previously, and gives TKD a chance to see what we could expect with you at the helm of one of our productions.
